



Country Dance and Song Society

116 Pleasant Street, Suite 345
Easthampton, MA 01027-2759

Group Exemption Financial Statement

www.cdss.org
services@cdss.org
Customer service: 413-203-5467 ext. 106
9:30 am - 4:30 pm EST Mon-Fri

Income and Expense Statement

___ / ___ / ___ through ___ / ___ / ___
Fiscal Year Begin Fiscal Year End

Group Name _____

Mailing Address _____

Employer Identification Number (EIN)

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INCOME

Programs \$ _____ admission to events, service fees, tickets, product sales, etc.
Fundraising \$ _____
Other \$ _____

TOTAL INCOME \$ _____

EXPENSES

Facility Rental \$ _____
Program Staff \$ _____ caller, band, performer, etc; include travel, if any
Publicity \$ _____
Equipment
purchase \$ _____ non-capitalized
depreciation \$ _____ attach description
rental \$ _____
Refreshments \$ _____
Administrative \$ _____
Office supplies \$ _____
Insurance \$ _____
Miscellaneous \$ _____ Describe: _____

TOTAL EXPENSES \$ _____

NET PROFIT (or LOSS) \$ _____ Income minus Expenses; copy to this year net profit/loss on Balance Sheet



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Balance Sheet

___ / ___ / ___ through ___ / ___ / ___
Fiscal Year Begin Fiscal Year End

ASSETS

Cash	\$ _____	cash on hand and in bank
Equipment	\$ _____	capitalized
Receivables	\$ _____	money owed to the group, but not yet received
Other assets	\$ _____	please attach additional information
TOTAL ASSETS	\$ _____	

LIABILITIES

Payables	\$ _____	unpaid bills
Other liabilities	\$ _____	such as outstanding loans; please specify
TOTAL LIABILITIES	\$ _____	

GENERAL FUND

Last year net balance	\$ _____	
This year net profit/loss	\$ _____	from Net Profit/Loss (negative number) line on Income & Expense
TOTAL BALANCE	\$ _____	Last year balance + this year net profit/loss - Total Liabilities

Total Balance should equal Assets minus Liabilities; if not, something is probably wrong.